

## BROWN COUNTY COMMUNITY UNIT SCHOOL DISTRICT NO.1 Mt. Sterling, Illinois

The Amended Budget Hearing of the Board of Education was held on Monday evening, June 17, 2024, at 5:15 p.m. in the Brown County Elementary School multipurpose room. The meeting was called to order by President, Dawn Hughes. The meeting minutes were recorded by McKenzie Taute.

Roll call: Hughes, yea; Boylen, absent; Koch, yea; Eichelberger, yea; Ingram, yea; Reische, absent; Gregory, yea.

**Attendance:** Lan Eberle, Kris Gallaher, Lisa Hannel, Pollee Craven, Dave Phelps, Mike Yingling, Jessica Robertson, McKenzie Taute.

Eberle reviewed the proposed 2023-2024 Fiscal Year Amended Budget. Eberle discussed each fund and the difference between the tentative budget and the proposed amended budget. Eberle said many of the changes were associated with bond revenue. Eberle also noted the recently completed roof project at the middle/high school campus driving up expenses in the operations and maintenance fund.

**Motion by Eichelberger, seconded by Koch, to adjourn at 5:26 p.m.  
Motion Carried by Acclamation**

### REGULAR BOARD MEETING

The regular meeting of the Board of Education was held on Monday evening, June 17, 2024, at 5:30 p.m. in the Brown County Elementary School multipurpose room. The meeting was called to order by President, Dawn Hughes. The meeting minutes were recorded by McKenzie Taute.

Roll call: Hughes, yea; Boylen, absent; Koch, yea; Eichelberger, yea; Ingram, yea; Reische, absent; Gregory, yea.

**Attendance:** Lan Eberle, Kris Gallaher, Lisa Hannel, Pollee Craven, Dave Phelps, Mike Yingling, Jessica Robertson, McKenzie Taute.

**Visitors:**

**Mike Yingling:** Mike Yingling discussed the district's upcoming insurance renewal. Yingling said while the rate only increased 6%, the total premium increased 19%. Yingling says he associates the increase with a recent property assessment, which increased the property replacement values approximately ten million dollars from the prior year. Yingling also discussed the buydown policy renewal and noted a 19% increase from the prior year.

**Emergency Alert System Demonstration/Walkthrough:** IT Director, Kris Gallaher, provided a guided tour and demonstration of the new emergency alert system. Gallaher discussed many features including an intercom system capable of notifying students and staff, both indoors and outdoors, of any potential risk. Gallaher also mentioned that when a hard lockdown alert is initiated, the 911 dispatch center will be notified automatically.

**Motion by Koch, second by Eichelberger, to approve the Consent Agenda.**

Roll call: Hughes, yea; Koch, yea; Eichelberger, yea; Ingram, yea; Gregory, yea.

**Motion Carried****Correspondence:**

Hughes thanked Brown County State Bank for their April and May Affinity Card donation totaling \$1,029.74.

**Discussion Items:**

**Building Project Update:** Eberle explained to the board that weekly project meetings with Ameresco are ongoing. Eberle noted that abatement, footing work, and groundwork are progressing. Eberle anticipates that the FACS room and new restrooms located on the west side of the high school will be fully functional by the time school starts; while the math classrooms will be able to be used, they will not be fully renovated until later in the school year.

**Motion by Koch, seconded by Gregory, to approve the Amended Budget for Fiscal Year 2024.**

Roll call: Hughes, yea; Koch, yea; Eichelberger, yea; Ingram, yea; Gregory, yea.

**Motion Carried**

The premium renewal presented increased from \$159,291 in Fiscal year 2024 to \$190,878 in Fiscal year 2025. The buydown policy renewal increased from \$28,372 in Fiscal year 2024 to \$33,939 in Fiscal year 2025.

**Motion by Koch, seconded by Eichelberger, to approve the Insurance Renewal Including, Property, General Liability, Inland Marine, Crime, Automobile, Workers' Compensation, and Umbrella Coverage from ICRMT with Yingling and Nuessen.**

Roll call: Hughes, yea; Koch, yea; Eichelberger, yea; Ingram, yea; Gregory, yea.

**Motion Carried****Motion by Gregory, seconded by Eichelberger, to approve the Fiscal Year 2025 Board Meeting Schedule.**

Roll call: Hughes, yea; Koch, yea; Eichelberger, yea; Ingram, yea; Gregory, yea.

**Motion Carried**

Hughes noted that there were no changes to the Risk Management Plan from the prior Fiscal year.

**Motion by Koch, seconded by Gregory, to approve the Risk Management Plan for Fiscal Year 2025.**

Roll call: Hughes, yea; Koch, yea; Eichelberger, yea; Ingram, yea; Gregory, yea.

**Motion Carried**

Eberle explained that the district is eligible and approved to offer free breakfast and lunch to students in grades pre-k through twelve via the CEP program. Eberle discussed offering the program on a trial basis, due to the potential for the district losing money. Eberle also stressed that the first tray would be the only one covered by the CEP program and any extras would be charged to the student's lunch account.

**Motion by Eichelberger, seconded by Koch, to approve the Participation in the Community Eligibility Provision (CEP) Program.**

Roll call: Hughes, yea; Koch, yea; Eichelberger, yea; Ingram, yea; Gregory, yea.

**Motion Carried**

**Motion by Koch, seconded by to approve Ingram, the 1st Agency Student Insurance Plan.**

Roll call: Hughes, yea; Koch, yea; Eichelberger, yea; Ingram, yea; Gregory, yea.

**Motion Carried**

**Motion by Gregory, seconded by Ingram, to approve the IHSA HeadStrong Concussion Insurance Plan.**

Roll call: Hughes, yea; Koch, yea; Eichelberger, yea; Ingram, yea; Gregory, yea.

**Motion Carried**

**Motion by Ingram, seconded by Koch, to approve the Renewal of the Illinois Association of School Boards Membership.**

Roll call: Hughes, yea; Koch, yea; Eichelberger, yea; Ingram, yea; Gregory, yea.

**Motion Carried**

**Motion by Gregory, seconded by Koch, to approve the Second Reading of the Bullying Prevention Policy.**

Roll call: Hughes, yea; Koch, yea; Eichelberger, yea; Ingram, yea; Gregory, yea.

**Motion Carried**

Hughes explained that the proposed date to open online registration was July 22, 2024.

**Motion by Koch, seconded by Ingram, to approve the setting of the 2024-2025 Registration Date.**

Roll call: Hughes, yea; Koch, yea; Eichelberger, yea; Ingram, yea; Gregory, yea.

**Motion Carried**

The board discussed options for collecting past due fees. The following details were discussed:

- The fee collection lookback period for year one would be from the 2021-2022 school year through the 2023-2024 school year.
- All fees will be included in the collection submission (registration, food service, athletic, device damages, etc.).
- Fee collection submitted on parents/guardians only.

**Motion by Koch, seconded by Eichelberger, to approve the Contract with Diversified Adjustment Services for Past Due Fee Collection.**

Roll call: Hughes, yea; Koch, yea; Eichelberger, yea; Ingram, yea; Gregory, yea.

**Motion Carried**

Gallaher explained that the laptop lease represents the dollar amount levied in leasing for Fiscal Year 2025. Gallaher went on to say that the lease will pay for approximately 137 laptops.

**Motion by Koch, seconded by Gregory, to approve the Lease-Purchase Agreement with American Capital in the amount of \$69,234.64 for Student Laptops.**

Roll call: Hughes, yea; Koch, yea; Eichelberger, yea; Ingram, yea; Gregory, yea.

**Motion Carried**

**Motion by Eichelberger, seconded by Koch, to enter closed session at 6:40 p.m. on the following subjects: 1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. 2. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees**

Roll call: Hughes, yea; Koch, yea; Eichelberger, yea; Ingram, yea; Gregory, yea.

**Motion Carried**

**Motion by Koch, seconded by Ingram, to return to open session at 7:05 p.m.**

Roll call: Hughes, yea; Koch, yea; Eichelberger, yea; Ingram, yea; Gregory, yea.

**Motion Carried**

**Motion by Gregory, seconded by Koch, to approve the minutes of closed session.**

Roll call: Hughes, yea; Koch, yea; Eichelberger, yea; Ingram, yea; Gregory, yea.

**Motion Carried**

**Motion by Koch, seconded by Ingram, to approve the Non-Tenured Staff Listing.**

Roll call: Hughes, yea; Koch, yea; Eichelberger, yea; Ingram, yea; Gregory, yea.

**Motion Carried**

**Motion by Koch, seconded by Ingram, to approve the Resignation of Racquel Rawlins – District Music Teacher – effective June 10, 2024.**

Roll call: Hughes, yea; Koch, yea; Eichelberger, yea; Ingram, yea; Gregory, yea.

**Motion Carried**

**Motion by Koch, seconded by Ingram, to approve the Resignation of Eric Jones – Middle School Special Education Teacher, High School Cross Country Coach, High School Assistant Softball Coach, Middle School Softball Coach, Middle School Student Council Sponsor – effective May 24, 2024.**

Roll call: Hughes, yea; Koch, yea; Eichelberger, yea; Ingram, yea; Gregory, yea.

**Motion Carried**

**Motion by Koch, seconded by Gregory, to approve the Resignation of Sheryl Miller – High School Scholastic Bowl Sponsor – effective May 23, 2024.**

Roll call: Hughes, yea; Koch, yea; Eichelberger, yea; Ingram, yea; Gregory, yea.

**Motion Carried**

**Motion by Koch, seconded by Ingram, to approve the Resignation of Sandy Prather – Middle School Softball Coach, High School Girls Track Coach – effective May 24, 2024.**

Roll call: Hughes, yea; Koch, yea; Eichelberger, yea; Ingram, yea; Gregory, yea.

**Motion Carried**

**Motion by Koch, seconded by Ingram, to approve the Resignation of J. Scott Woodward – High School Assistant Golf Coach – effective June 12, 2024.**

Roll call: Hughes, yea; Koch, yea; Eichelberger, yea; Ingram, yea; Gregory, yea.

**Motion Carried**

**Motion by Koch, seconded by Ingram, to approve the Transfer of Addie Thomas – Elementary School Evening Custodian to Middle School Day Custodian – effective May 28, 2024.**

Roll call: Hughes, yea; Koch, yea; Eichelberger, yea; Ingram, yea; Gregory, yea.

**Motion Carried**

**Motion by Koch, seconded by Ingram, to approve the Employment of Linsdey Scheer – Class of 2025 Sponsor – effective May 30, 2024.**

Roll call: Hughes, yea; Koch, yea; Eichelberger, yea; Ingram, yea; Gregory, yea.

**Motion Carried**

**Motion by Koch, seconded by Ingram, to approve the Transfer of Molly Lenover – Pre-Kindergarten Paraprofessional to Elementary Early Childhood Special Education Paraprofessional – effective beginning of 2024 – 2025 School Year.**

Roll call: Hughes, yea; Koch, yea; Eichelberger, yea; Ingram, yea; Gregory, yea.

**Motion Carried**

**Motion by Koch, seconded by Ingram, to approve the Transfer of Cindy McNeff – Elementary Title Classroom Paraprofessional to Elementary 1:1 Special Education Paraprofessional - effective beginning of 2024 – 2025 School Year.**

Roll call: Hughes, yea; Koch, yea; Eichelberger, yea; Ingram, yea; Gregory, yea.

**Motion Carried**

**Motion by Koch, seconded by Ingram, to approve the Employment of Madison Thomas - Elementary School Early Childhood Paraprofessional – effective beginning of 2024 - 2025 School Year.**

Roll call: Hughes, yea; Koch, yea; Eichelberger, yea; Ingram, yea; Gregory, yea.

**Motion Carried**

**Motion by Koch, seconded by Ingram, to approve the Employment of Veronika Fitzmier – Elementary School 1:1 Early Childhood Paraprofessional/Library Aide Paraprofessional (pending licensure)– effective beginning of 2024 – 2025 School Year.**

Roll call: Hughes, yea; Koch, yea; Eichelberger, yea; Ingram, yea; Gregory, yea.

**Motion Carried**

**Motion by Koch, seconded by Ingram, to approve the Employment of Molly Lenover – Substitute Summer Food Cook – effective June 17, 2024.**

Roll call: Hughes, yea; Koch, yea; Eichelberger, yea; Ingram, yea; Gregory, yea.

**Motion Carried**

**Motion by Koch, seconded by Ingram, to approve the Employment of Tiffany Churchill – Middle School Softball Coach – effective June 17, 2024.**

Roll call: Hughes, yea; Koch, yea; Eichelberger, yea; Ingram, yea; Gregory, yea.

**Motion Carried**

**Motion by Eichelberger, seconded by Ingram, to adjourn at 7:10 p.m.**

**Motion Carried by Acclamation**

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